

SOUTH PORTLAND CITY COUNCIL

POSITION PAPER OF THE CITY CLERK

SUBJECT:

SIGN PERMIT: The Winter Farmer's Market is requesting to place two signs at the corner of Ocean and Sawyer Streets from November 1st until April 30th. Passage requires majority vote.

POSITION:

The application was submitted and signed off by the Code Enforcement Department. The application is attached.

REQUESTED ACTION:

Council consideration for the Sign permit.


CITY CLERK

CITY OF SOUTH PORTLAND – DEPARTMENT OF PLANNING & DEVELOPMENT
SIGN PERMIT APPLICATION

Application #201 40994 PERMIT # 201 41058

Application Date: Oct 6, 2014 10/7/14 Date Permit Issued: _____

COST of signage (including sign fabrication & installation): \$ 50 FEE: \$ N/A waived

LOCATION of signage (Street Address): 496 Ocean St

South Portland Assessor's Map/Lot(s) _____

BUSINESS NAME (& Mailing address if different): South Portland Farmers Market Ass

SIGN CONTRACTOR: Caitlin Jordan - Vision Point PHONE(S): 799-7743

CONTRACTOR Address/contact name: 83 Old Ocean House Rd Cape Elizabeth, Me

NUMBER/TYPE OF SIGNS to be erected: Roof: _____ Wall: _____ Ground: 2 Projecting: _____

Portable: _____ Temporary: X (banners?) _____ Dates of display from Nov 1 to April 30

SIZE(S) OF SIGN(S) (width/length/weight/square footage): 27 by 18

Two (2) signs @ intersection of Ocean & Sawyer Sts.

HEIGHT of sign from ground to top of sign (ground signs): > 3 ft

PROJECTION beyond building line (projecting signs): N/A

MATERIALS used in signage fabrication: Wood: _____ Plastic: X Metal: _____ Other: _____

METHOD of securing signage to building: push in ground or snow

PURPOSE/WORDING of signage: Farmers Market Notification for Winter Market - See attached

Is signage ILLUMINATED? No If yes, name of Electrician doing wiring: _____

PLOT PLAN submitted? _____ ELEVATIONS submitted? _____

SIGNATURE of Applicant/Agent Caitlin Jordan Date 10-6-14

APPROVED BY BUILDING INSPECTOR Richard Stella Date 10-8-14

Approved by City Council (if required) _____ Date _____

City of South Portland
Department of Planning & Development
496 Ocean St, South Portland, Maine 04106 (delivery address)
PO Box 9422, South Portland Maine 04116-9422 (U.S. Mail address)
Phone: (207)767-7603 Fax: (207)767-2197

South Portland
WINTER

10:00



2:00

Farmer's Market

SUNDAYS

Mooney, Susan

From: Doucette, Patricia
Sent: Thursday, October 09, 2014 10:04 AM
To: Mooney, Susan
Cc: Counts, Cathy; Steller, Richard
Subject: Farmers Market signs
Attachments: FARMERS MKT SIGN APP.pdf

Good Morning Sue – Caitlen was in yesterday and has applied for two portable signs to be placed at the intersection of Sawyer and Ocean Street to advertise the Winter Farmers Market within our building. They are the same type of signs that they have had over the past spring and summer. The request is for these to be up 24-7 from November 1st to April 30th. She stated that the Summer Farmers Market signs will be removed from their 20 different locations within the City. Could you please place this request on the next available City Council agenda and let Caitlen know when that will be – in case she needs to be there. This request has not been heard or approved by Council in the past. Thanks. Copies attached and via interoffice mail.



Patricia Doucette
City of South Portland
Code Enforcement Director
Deputy Director of Planning & Development
PO Box 9422
City of South Portland, Maine 04116-9422
207-767-7603 x 2

Please be advised that pursuant to Title 1 M.R.S.A. Section 402(3), a public record includes any written, printed, or graphic matter or any mechanical or electronic data in the possession or custody of an agency or public official that has been received or prepared for use in connection with the transaction of public or governmental business and contains information relating to the transaction of said business; therefore, the public is advised that any correspondence, whether by traditional method or e-mail with City offices or City officials, with certain exceptions, is public record and is available for review by any interested party.