

**CITY OF SOUTH PORTLAND, MAINE  
SOUTH PORTLAND ENERGY & RECYCLING COMMITTEE  
Meeting Minutes  
November 20, 2013  
So. Portland Community Center  
Administrative Conference Room**

**Call to order - 6:00pm.**

**Committee**

- Peter Wilson - At Large (Livingston) - Present
- David Domingos - At Large (Blake) - Absent
- Rita Thompson - District 1 - Present
- Todd Erickson - District 2 - Absent
- Stanley Cox - District 3 - Present
- Heather Valley - District 4 - Present
- Vacant - District 5
- Bob Foster - Associate - At Large (Livingston) Chair - Present
- Jessica Williams - Associate - At Large (Blake) - Present
- Vacant - Associate - District 1
- Mike Howe - Associate - District 2 - Absent
- Julie Silverman - Associate - District 3 - Present
- Eric Knutsen - Associate - District 4 - Absent
- Vacant - Associate - District 5
- Doug Howard - City Liaison - Present

**Old Business:**

- Guests: Tex Haueser & Jon Jennings
  - Status on current and projected ERC related projects.
    - Update on Planning and Development solar panels and evolution of solar array project on City landfill site.
    - Emily Freedman is editing and bringing Phase I of the CAP up to date
    - Jon Jennings update: CMP grant application to lease a LEAF. Possibility of using biodiesel & natural gas for fleet. Regional consolidation of bus service. Brownfield identification and assessment.
  - Q & A on what the ERC can do to assist
    - ERC could provide recommendation to City on which financial model to use for the solar array project.
    - Alternative energy sources and utilities could become bigger part of ERC's discussions.
    - Emily asked ERC to brainstorm ideas to add to her process of bringing Phase I of the CAP up to date.
    - Jon Jennings: Help in identifying brownfields. Flow of info between city staff and ERC - what is possible.
- Acceptance of September's minutes - motion to accept, seconded, unanimous vote in favor of accepting September's minutes.

- Continue discussion about and development of sub-committees' responsibilities:
  - Communications/Public Relations - Jessica, Todd + others?
    - Begin work on next newsletter + blog posts for City newsletters
  - Business Development (Events/outreach) - Dave, Heather?, Mike?
  - School Department - Outreach/coordination ?

### **Old Business: (cont)**

- 'City Minute' with Doug Howard
  - Leo Mahue can come to January meeting. Updating recycling program in schools and municipal facilities. New public works facility approved. O'Neil Street facility being assessed for cleanup and redevelopment. It will most likely be 3 years before Public Works moves to new facility.
  - Idea: "Room by Room: What Can I Recycle" newsletter or insert.
  - Exploring tracking system for waste collection: Scarborough has it and is working out bugs.
  - Will try to update the committee on city organics collection by Ecomaine.
    - Nantucket composting system example.
- EcoMaine update(s):
  - Doug to provide info on possible collaboration with Leo Mahue, the new Recycling Educator for EcoMaine, regarding Environmental Education features and/or demonstrations in So. Portland Schools.

### **'Green Minute': Bring fresh ideas**

- Review of letters to ERC submitted by Julie Pitt's 6th grade Mahoney students.
  - Todd working on this for next month

### **Membership Report and Updates:**

- Introduction to new member(s) + volunteers
- New members - please invite your friends and neighbors!

### **New Business: Bring fresh ideas**

- Joint venture with Conservation Committee?
- P/R, media, and education outreach plans
  - Committee Secretary nomination: motion to nominate Jessica Williams as Secretary, seconded, unanimous vote in favor.

Adjournment - 8:30

Next meeting: Weds., December 18, 2013 - Conference Room